

# Foothill Flyers Running Club Bylaws

As Adopted April 1991

## **Purpose:** (revised Sept. 11, 2024)

The Foothill flyers Running Club is an informal, non-profit, unincorporated association for the purposes of helping members toward their individual running goals, provide a central source for gathering and dissemination of information for all kinds of running activities, and to have fun.

## **Officers:** (revised Sept. 10, 2025)

There shall be a President, Vice-President, Secretary and Treasurer. Officers shall be elected at the annual April meeting by a majority of the members present. Except for Treasurer, no member may serve in the same office for more than 2 consecutive terms.

**President:** The President shall preside at the monthly meetings and be responsible for the operations of the club. The president shall promote member involvement and set the tone of the club.

**Vice-President:** The Vice-President shall act in the absence of the President, enforce the Rules of Order at the meetings and perform other duties as specified by the President.

**Secretary:** The Secretary shall take the meeting notes and handle the official correspondence.

**Treasurer:** The Treasurer shall maintain the clubs' checking account, collect dues, pay bills, keep financial records and make a Treasurers report at each monthly meeting.

## **Committees:**

Committees shall be determined and organized by the President to further the purpose of the club. One member shall volunteer and be designated by the President as Chairperson of the respective committee. The Chairperson shall serve by mutual agreement of the current President and the Chairperson and be responsible for the operations of that committee.

## **Dues and Membership:** (revised Nov. 13, 2024)

Regular dues for the club year (January 1 to December 31) shall be assessed at \$35 per member annually or \$15 for a new member joining after October 1st. Dues are assessed only to cover the costs of sending one monthly newsletter to the member's email address or one postal-mailed to their household address; the club's website; and--if the budget allows--seven pizza nights (3rd Wednesday, Apr - Oct); one picnic or BBQ, and a Christmas Party. A former regular member who can no longer attend meetings or local functions may become a "member in absentia" who shall be assessed at \$15 per member annually, only to cover the cost of one of the club meal events, and receiving the newsletter via email. One large pizza will be supplied to REI once a year on a club pizza night. Any other club expenses as well as changes to these bylaws shall be made by: a motion at a meeting, discussion, clearly stated by the recording secretary, seconded, then printed in the next newsletter and received by all members before being voted on by a simple majority at an upcoming meeting. All club expenses are limited to the stated purposes of the club. All adults of any age and ability, and minors aged 16 or 17 with their club-member parent or guardian signature on a waiver to be provided by the Club and with this parent or guardian to be present at Club sponsored events to be attended by the minor, are welcome to join the club and be full members as long as they abide by these bylaws. The club budget shall cover all projected expenses for the coming year, and keep the treasury balance above \$500.

## **Fun Runs:** (revised 1999)

Fun Runs, as a minimum, shall be every Wednesday evening starting at 6:15 PM at REI, Arcadia. During daylight savings time (April through September), the last Wednesday night of the month shall be on mountain trails. Runs shall be varied and designated for all levels of ability of the members to be out for not less than 1 hour nor more than 1.5 hours. A location to eat will be designated and varied after each Fun Run.

## **Meetings:**

There shall be a general club meeting after the second Wednesday night's fun run each month. The President or their designee shall preside over the meeting and use whatever rules of order they see fit to effectively and fairly conduct the club's business. The Vice-President shall enforce the rules of order.

## **Newsletter:** (revised May 2004)

A monthly newsletter will be published and distributed to the membership by postal mail, email or in person on or before the first Wednesday of the month or in a timely manner before the up-coming meeting in order to inform and involve as many members as possible. The newsletter as a minimum shall contain the name and contact information of the club officers and volunteer chairpersons, previous months meeting notes, Treasurers report, and club events for at least the up-coming 3 months. Deadline for the information to the Newsletter Chairperson or Editor shall be determined by that person and not to exceed the end of the month. The newsletter size and expense shall be calculated, but not limited to, the number of pages just under 1 ounce (minimum first class postage), collated and stapled, at one per member plus 10% for extras.